

AGENDA  
REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, NOVEMBER 18, 2014  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order

Approval of Minutes

- a) Regular 11/4/14
- b) Special 11/12/14

Public Requests/Comments

Selectmen's Requests

Approval for Changes to CLASS Account

Resignations

Interviews, Appointments & Reappointments

- a) Reappoint Jordan Richards to Conservation Commission, term 12/2017
- b) Reappoint Andrew Parker to Sandy Beach Commission, term 12/2017
- c) Reappoint Jennifer Parsons to Sandy Beach Commission, term 12/2017
- c) Reappoint Oren Boynton to Bantam Lake Authority, term 12/2017

Liaison Reports/Commission-Committee Minutes: 11/10/14 Board of Finance minutes; 10/16/14 Sandy Beach Commission minutes

Vacancies: To Be Included In Minutes

Tax Refunds: 8 Refunds, Total of \$245.57

Transfers

Old Business

New Business

- a) Award Bid for Revision of Zoning Regulations
- b) Approve Use of Roads for JoAnne McCormick Family Run and Walk - 4/4/15
- c) Approve Employee Contributions to the Defined Benefit Pension Plan
- d) Approve Establishment of a Defined Contribution Pension Plan for Eligible Employees Hired On or After July 1, 2012

Correspondence

Adjournment

  
Leo Paul, Jr., First Selectman

SPECIAL MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
WEDNESDAY, NOVEMBER 12, 2014  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the special meeting to order at 5:30 p.m. Also present were Selectmen Paul Parsons, Diane Knox and Jonathan Tarrant. Selectman Jeffrey Zullo was away. Public Works Director Jack Healy and Ronald Jeffrey Holzman we also in attendance.

Meet New Facilities Manager

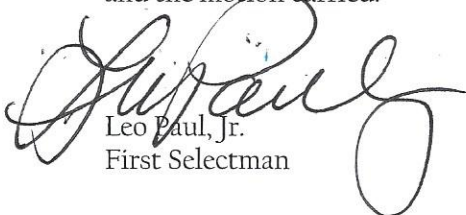
Mr. Paul introduced Ronald Jeffrey Holzman to the group and said he goes by the name Jeff. He hoped he would be able to meet Jeff Zullo at a later date. He said Jeff was one of the final three return interviews that were held, and the decision to choose him was unanimous. The position includes management and hands-on work, and the hope is that Jeff can take this position to the next level.

Jeff Holzman then gave the group a summary of his background. He went into the Navy Seabees at age 17 as an Engineering Aide and worked his way up to Chief Petty Officer in less than ten years. One of the highlights was serving as Facilities Chief for 2-1/2 years at Camp David under Presidents Bush and Clinton and oversaw the development of the Seabees' projects, as well as following through on oversight of the projects' execution and review. It was very hands on, and prior to that was the same with construction planning, estimating and quality control. He was commissioned through the Limited Duty Officer program as an Ensign and served as Assistant Production Officer and as Assistant Director of Public Works at the Naval Education Training Center, with oversight over the Transportation, and Maintenance Divisions, 140 to 180 people. Here he had experience working with union employees and difficult situations that arose. He and his company were in good standing with the Union when he left. He developed a plan for the Maintenance Division while he was there to justify requirements and make for more level budgeting and work flow. He then served in construction on the Naval Construction Battalions overseas. Since his retirement from the Navy, he has worked for Thomas Associates, writing technical publications for the military. He then worked for a year for the Town of Oxford as Interim Zoning Official.

Jon Tarrant said he was impressed with his resume and welcomed him. Diane Knox said she was also impressed and questioned whether he would be happy in a small town. He said he is at a point where he is ready to be part of a community and is not looking to achieve great things. Paul Parsons said he is interested to see how Jeff can develop this position so that he can take some of the load from Jack Healy. Mr. Healy said he was happy to see Jeff's background in Public Works and Land Use. He is also hoping that preventive maintenance will play a greater role in the Town's work. L. Paul said Jeff will start on Monday, November 17<sup>th</sup>.

Motion: J. Tarrant moved to endorse the hire of Ronald Jeffrey Holzman as Facilities Manager for the Town of Litchfield. D. Knox seconded, all voted aye and the motion carried.

Adjournment: Motion: J. Tarrant moved to adjourn at 5:58 p.m. and D. Knox seconded. All voted aye and the motion carried.



Leo Paul, Jr.  
First Selectman

**AGENDA  
LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE  
REGULAR MEETING  
TUESDAY, NOVEMBER 18, 2014  
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.**

**Call to Order**

**Approve Minutes**

a) Special January 29, 2014

**Election of Officers**

**Set Department Request Review Meeting Schedule**

**Adjournment**

David T. Wilson  
Chairman